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14 September 1978

MEMORANDUM FOR: A/DDP&M

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FROM:

SUBJECT: Sensitive Document Control

1. I have received a copy of the 1 September 1978 memorandum from DDCI on this subject.

2. In an effort to comply with the desire toward positive accountability for those documents "mostly TOP SECRET, including some SCI," I have listed all TS documents now held in room 3E05. I have moved them into two safes and have instituted a control procedure which will effectively permit accountability when and as called for.

3. In view of the fact that these are considered to be active files used in the daily business of the CSG, or the Security Committee, or in my role as Chairman, TSCS, or SECOM coordinator [redacted] I believe that these documents could not be relocated into the OS registry without serious impairment of our responsibilities. Accordingly, I submit a copy of the list of our holdings as of 14 September 1978 for use by the OS Registry and will make any of these documents available upon request to a duly authorized recipient.

4. It should be pointed out that the CSG is in a position where it creates TS (frequently SCI) documents, and as these are generated, they will be added to the listing. We will be pleased to provide copies of these supplemental listings.

Attachment - filed in Subj file.

MORI/CDF

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This document may be declassified and declassified when separate from the attachment

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SECOM [redacted] 4 September 1978

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